

# UNIVERSITY OF PROFESSIONAL STUDIES, ACCRA (UPSA)



## **REGULAR SCHOOL (MORNING & EVENING)**

### **FINAL END OF FIRST SEMESTER EXAMINATIONS TIMETABLE**

**2018/2019 ACADEMIC YEAR**

#### **NOTICE TO CANDIDATES**

- CANDIDATES SHOULD PAY PARTICULAR ATTENTION TO THEIR REGISTERED **COURSE TITLES** AND **CORRESPONDING COURSE CODES**.
- CANDIDATES SHOULD ENSURE THAT **ALL** THE VARIOUS COURSES THEY HAVE REGISTERED ARE INDICATED ON THE EXAMINATION TIMETABLE.
- CANDIDATES SHOULD TAKE NOTE OF THE **DATE, DAY, SESSION** (i.e. MORNING/AFTERNOON/EVENING) AND **TIME** THEY WILL BE TAKING THEIR RESPECTIVE COURSES ON THE TIMETABLE.
- **MORNING AND EVENING (REGULAR)** STUDENTS WHO HAVE PAPERS SCHEDULED FOR **FRIDAY EVENING, SATURDAY AND SUNDAY** ARE TO NOTE AND ATTEND THE EXAMINATIONS ACCORDINGLY.



**UNIVERSITY OF PROFESSIONAL STUDIES, ACCRA (UPSA)**  
**END OF FIRST SEMESTER, 2018/2019 ACADEMIC YEAR**  
**FINAL EXAMINATIONS TIMETABLE– REGULAR SCHOOL**  
**DECEMBER, 10 -- DECEMBER 23, 2018**  
**DEGREE LEVEL 100 – 400 & DIPLOMA LEVEL 100 – 200 STUDENTS**

DAY	SESSION	CODE	COURSE TITLE	LEVEL	TIME	VENUE
MONDAY 10 <sup>TH</sup> DECEMBER, 2018	MORNING	BACT401	Corporate Reporting I	400	9.00am-12.00pm	LBC, AB BLOCK, GH BLOCK
		BBAF401/	Monetary Economics	400		
		PBBF403	Monetary Economics	400		
		BBBA401	Public Administration	400		
		BMKT401/	Strategic Marketing Planning	400		
		PBMK403	Strategic Marketing Planning II	400		
		BITM401	Network and Systems Administration	400		
		PBPR401	Public Speaking and Presentation	400		
		<b>PDBA237</b>	<b>Financial Accounting</b>	<b>200</b>		
		<b>PDBA217</b>	<b>Administrative Law</b>	<b>200</b>		
	<b>PDPR217</b>	<b>Introduction to Mass Communication</b>	<b>200</b>			
	<b>PDIM203</b>	<b>Operating Systems</b>	<b>200</b>			
	AFTERNOON	BCPC201	Information System	200	2.00pm-5.00pm	
		PBPR203	Applied Sociology	200		
BLAW201		Law of Contract I	200			

<b>MONDAY</b> <b>10<sup>TH</sup> DECEMBER,</b> <b>2018</b>		<b>BLAW307</b> <b>PDBA113</b> <b>PDPR115</b>	<b>Commercial Law I</b> <b>Business Mathematics</b> <b>English Language</b>	<b>300</b> <b>100</b> <b>100</b>		LBC, AB BLOCK, GH BLOCK
	<b>EVENING</b>	<b>BLAW401</b>	<b>Equity and Succession I</b>	<b>400</b>	5.00pm-8.00pm	
<b>TUESDAY</b> <b>11<sup>TH</sup> DECEMBER,</b> <b>2018</b>	<b>MORNING</b>	<b>BACT301/</b>	<b>Cost Accounting</b>	<b>300</b>	9.00am-12.00pm	LBC, AB BLOCK, GH BLOCK
		<b>PBAC303</b>	<b>Cost Accounting</b>	<b>300</b>		
		<b>BBAF301</b>	<b>E-Banking and E-Commerce</b>	<b>300</b>		
		<b>BBBA301</b>	<b>Organizational Behavior</b>	<b>300</b>		
		<b>BITM301</b>	<b>Programming</b>	<b>300</b>		
		<b>BMKT303/</b>	<b>Integrated Marketing Communications</b>	<b>300</b>		
		<b>PBMK301</b>	<b>Integrated Marketing Communications</b>	<b>300</b>		
		<b>PBPR301</b>	<b>Integrated Marketing Communication I</b>	<b>300</b>		
	<b>BASC301</b>	<b>Mortality and Survival Models</b>	<b>300</b>			
	<b>AFTERNOON</b>	<b>BGEC101/</b>	<b>Communication Skills</b>	<b>100</b>	2.00pm-5.00pm	LBC, AB BLOCK, GH BLOCK
	<b>PBPS101</b>	<b>Communication Skills I</b>	<b>100</b>			
	<b>PBPR101</b>	<b>Introduction to Mass Communication</b>	<b>100</b>			
	<b>BASC101</b>	<b>Elementary Statistical Methods I</b>	<b>100</b>			
<b>AFTERNOON</b>	<b>BCPC105/</b>	<b>Introduction to Business Mathematics</b>	<b>100</b>			

TUESDAY 11 <sup>TH</sup> DECEMBER, 2018		PBPS107	Introduction to Business Mathematics	100	2.00pm-5.00pm	LBC, AB BLOCK, GH BLOCK
		BLAW211	Public International Law I	200/300		
		BLAW303	Private International Law (Conflict of Laws) I	300		
		BLAW313	Energy Law I	300		
		PDBA231	Scholarly Writing	200		
WEDNESDAY 12 <sup>TH</sup> DECEMBER, 2018	MORNING		<b>NO EXAMINATION</b>		9.00am-12.00pm	
	AFTERNOON		<b>NO EXAMINATION</b>		2.00pm-5.00pm	
THURSDAY 13 <sup>TH</sup> DECEMBER, 2018	MORNING	BGEC103/	Business Communication	100	9.00am-12.00pm	LBC, AB BLOCK, GH BLOCK
		PBPS109	Business Communication I	100		
		BITM101	Computer Graphics & Multimedia Appl.	100		
		PBPR103	Public Relations I	100		
		PDBA235	French Language	200		
		PDPR219	Employee Relations	200		
	PDIM207	Database Management Systems	200			
					9.00am-12.00pm	

<b>THURSDAY</b> <b>13<sup>TH</sup> DECEMBER,</b> <b>2018</b>	<b>AFTERNOON</b>	<b>BCPC203</b>	<b>Introduction to Business Finance</b>	<b>200</b>	2.00pm-5.00pm	LBC, AB BLOCK, GH BLOCK
		<b>BACT303</b>	<b>Financial Reporting I</b>	<b>300</b>		
		<b>BBAF303/</b>	<b>Corporate Finance I</b>	<b>300</b>		
		<b>PBBF305</b>	<b>Corporate Finance I</b>	<b>300</b>		
		<b>BBBA303/</b>	<b>Human Resource Management</b>	<b>300</b>		
		<b>PBBA303</b>	<b>Human Resource Management</b>	<b>300</b>		
		<b>BMKT301/</b>	<b>Understanding Customer Dynamics</b>	<b>300</b>		
		<b>PBMK201</b>	<b>Understanding Customer Dynamics</b>	<b>200</b>		
		<b>BITM303</b>	<b>Database Management System II</b>	<b>300</b>		
		<b>PBPR303</b>	<b>Public Relations in Practice</b>	<b>300</b>		
		<b>BASC303</b>	<b>Principles of Insurance</b>	<b>300</b>		
		<b>BLAW305</b>	<b>Law of Taxation I</b>	<b>300/400</b>		
		<b>BLAW101</b>	<b>Ghana Legal System</b>	<b>100/200</b>		
<b>FRIDAY</b> <b>14<sup>TH</sup> DECEMBER,</b> <b>2018</b>	<b>MORNING</b>	<b>BACT403</b>	<b>Taxation and Fiscal Policy</b>	<b>400</b>	9.00am-12.00pm	LBC, AB BLOCK, GH BLOCK
		<b>BBAF403</b>	<b>Investment and Portfolio Management</b>	<b>400</b>		
		<b>BBBA403</b>	<b>Corporate Governance</b>	<b>400</b>		
		<b>BMKT403</b>	<b>Brands Management</b>	<b>400</b>		
		<b>BITM403</b>	<b>Info. Tech Implementation and Maintenance</b>	<b>400</b>		
		<b>PBPR405</b>	<b>Technical Writing</b>	<b>400</b>		
		<b>PBPR105</b>	<b>English Language I</b>	<b>100</b>		
		<b>BCPC101/</b>	<b>Principles of Economics I (Micro)</b>	<b>100</b>		

FRIDAY 14 <sup>TH</sup> DECEMBER, 2018	MORNING	PBBS205 BCPC103 <b>PDIM101</b>	Principles of Economics I (Micro) Intro to the Study of Political Science <b>Introduction to Information Technology</b>	200 100 <b>100</b>	9.00am-12.00pm	
	AFTERNOON	BCPC205 BBAF201/ PBBF201 BASC201 PBPR209 BLAW205 <b>PBBS 201</b>	Elements of Marketing Elements of Banking Elements of Banking Mathematics of Finance Public Relations Workshop Law of Torts I <b>Quantitative Methods</b>	200 200 200 200 200 200/300 <b>200</b>	2.00pm-5.00pm	LBC, AB BLOCK, GH BLOCK
FRIDAY 14 <sup>TH</sup> DECEMBER, 2018	EVENING	<b>PBBS301</b> <b>PBBF303</b> <b>PBMK407</b> <b>PBBA405</b>	<b>Business Statistics</b> <b>Risk Management and Insurance</b> <b>Marketing of Financial Services</b> <b>Corporate Finance</b>	<b>300</b> <b>300</b> <b>400</b> <b>400</b>	5.00pm – 8.00pm	LBC, AB BLOCK, GH BLOCK
SATURDAY 15 <sup>TH</sup> DECEMBER, 2018	MORNING	PBPR205 BBAF307/ PBMK309 BITM307	Applied Psychology Managerial Economics Managerial Economics Data Communication and Computer Networks	200 300 300 300	9.00am-12.00pm	LBC, AB BLOCK, GH BLOCK

SATURDAY 15 <sup>TH</sup> DECEMBER, 2018	MORNING	PBPR309 PBBF301 PBBA305 PBAC301 PBMK307 PBPS111	Public Relations Planning and Strategy Financial Accounting Financial Accounting Financial Accounting Sales Management Fundamentals Of Public Administration	300 300 300 300 300 100	9.00am-12.00pm	LBC, AB BLOCK, GH BLOCK
	AFTERNOON	PBPR403 PDBA117 PDIM103 PBBA417 PBAC407 PBAC401 PBBA307 PBBF407 PBBS207 BMKT409 PBMK409 BLAW413	New Media and Public Relations <i>Business Communication</i> <i>Computer Graphics and Multi Media Appl.</i> Advanced Computer Studies & E-Commerce Financial Management Company & Partnership Law Company & Partnership Law I Securities & Portfolio Analysis Introduction to Management Sports Marketing Sports Marketing Law of Natural Resources I	400 100 100 400 400 400 400 200 200 400 400 400	2.00pm-5.00pm	LBC, AB BLOCK, GH BLOCK
	MORNING	BCPC301 PDBA233	Research Methods <i>Entrepreneurship Development</i>	300 200	9.00am-12.00pm	LBC, AB BLOCK, GH BLOCK

<b>MONDAY</b> <b>17<sup>TH</sup> DECEMBER,</b> <b>2018</b>	<b>AFTERNOON</b>	<b>BGEC105</b> <b>BBAF405/</b> <b>PBBF405</b> <b>BITM409</b> <b>PBPR411</b> <b>PBPR413</b> <b>BLAW301</b> <b>BLAW203</b>	<b>Logic and Critical Thinking</b> <b>Banking and Investment Analysis</b> <b>Banking and Investment Analysis</b> <b>Electronic Business</b> <b>International Public Relations</b> <b>Political Communication</b> <b>Company Law I</b> <b>Criminal Law I</b>	<b>100</b> <b>400</b> <b>400</b> <b>400</b> <b>400</b> <b>400</b> <b>200/300</b> <b>200/300</b>	<b>2.00pm-5.00pm</b>	<b>LBC, AB BLOCK,</b> <b>GH BLOCK</b>
	<b>EVENING</b>	<b>BLAW419</b>	<b>Int'l Trade and Investment Law I (Trade)</b>	<b>400</b>	<b>5.00pm.-8.00pm</b>	<b>LBC, AB BLOCK,</b> <b>GH BLOCK</b>
<b>TUESDAY</b> <b>18<sup>TH</sup> DECEMBER,</b> <b>2018</b>	<b>MORNING</b>	<b>BCPC207</b> <b>BITM201</b> <b>BASC203</b> <b>PDBA121/</b> <b>PDBA101</b>	<b>Principles of Leadership</b> <b>Computer Networks</b> <b>Sampling Techniques and Survey Methods</b> <b>Business Management</b> <b>Business Management</b>	<b>200/300</b> <b>200</b> <b>200</b> <b>100</b> <b>100</b>	<b>9.00am-12.00pm</b>	<b>LBC, AB BLOCK,</b> <b>GH BLOCK</b>
	<b>TUESDAY</b>	<b>AFTERNOON</b>	<b>BACT405/</b> <b>PBAC405</b> <b>BBAF407</b> <b>BBBA405</b>	<b>Advanced Audit and Insurance</b> <b>Auditing II</b> <b>Lending and Credit Management</b> <b>Risk and Insurance Management</b>	<b>400</b> <b>400</b> <b>400</b> <b>400</b>	<b>2.00pm-5.00pm</b>



<b>18<sup>TH</sup> DECEMBER, 2018</b>		<b>BMKT405</b>	<b>Social Marketing</b>	<b>400</b>		
		<b>BITM405</b>	<b>Systems Audit and Control</b>	<b>400</b>		
		<b>PBPR407</b>	<b>Public Relations Ethics</b>	<b>400</b>		
		<b>BLAW213</b>	<b>Law and Accountable Institutions I</b>	<b>200</b>		
<b>WEDNESDAY 19<sup>TH</sup> DECEMBER, 2018</b>	<b>MORNING</b>	<b>BGEC107</b>	<b>Intro to Information Technology</b>	<b>100</b>	9.00am-12.00pm	LBC, AB BLOCK, GH BLOCK
		<b>BGEC111/</b>	<b>Introduction to Computer Applications I</b>	<b>100</b>		
		<b>PBPS103</b>	<b>Introduction to Computer Applications</b>	<b>100</b>		
		<b>BASC107</b>	<b>Intro to Probability Theory I</b>	<b>100</b>		
		<b>PBPR207</b>	<b>Media Law</b>	<b>200</b>		
		<b>BCPC211</b>	<b>Business Law I</b>	<b>200</b>		
		<b>BLAW409</b>	<b>Information Technology (ICT) Law I</b>	<b>200</b>		
		<b><i>PDBA221</i></b>	<b><i>Cost Accounting</i></b>	<b><i>200</i></b>		
		<b><i>PDBA215</i></b>	<b><i>Introduction to Public Administration</i></b>	<b><i>200</i></b>		
		<b><i>PDBA207</i></b>	<b><i>Marketing Planning</i></b>	<b><i>200</i></b>		
		<b><i>PDPR205</i></b>	<b><i>Public Relations</i></b>	<b><i>200</i></b>		
		<b><i>PDIM209</i></b>	<b><i>Essentials of IT Sourcing and Procurement</i></b>	<b><i>200</i></b>		

<b>WEDNESDAY</b> <b>19<sup>TH</sup> DECEMBER,</b> <b>2018</b>	<b>AFTERNOON</b>	<b>BACT305/</b>	<b>Taxation</b>	<b>300</b>	2.00pm-5.00pm	LBC, AB BLOCK, GH BLOCK
		<b>PBBF309</b>	<b>Taxation</b>	<b>300</b>		
		<b>BBAF305</b>	<b>Financial Risk Management and Insurance</b>	<b>300</b>		
		<b>BACT307</b>	<b>Financial Reporting</b>	<b>300</b>		
		<b>BMKT305</b>	<b>Marketing Management</b>	<b>300</b>		
		<b>PBPR305</b>	<b>Public Sector Public Relations</b>	<b>300</b>		
		<b>BASC307</b>	<b>Insurance Law</b>	<b>300</b>		
		<b>BLAW309</b>	<b>Labour and Employment Law I</b>	<b>300</b>		
	<b>BLAW215</b>	<b>Media Law</b>	<b>200</b>			
		<b>EVENING</b>	<b>BLAW417</b>	<b>Human Rights Law I</b>	<b>400</b>	5.00pm-8.00pm
<b>BLAW415</b>			<b>Intellectual Property Law I</b>	<b>400</b>		
<b>THURSDAY</b> <b>20<sup>TH</sup> DECEMBER,</b> <b>2018</b>	<b>MORNING</b>	<b>BASC205</b>	<b>Intro. to Time Series Analysis and Forecasting</b>	<b>200</b>	9.00am-12.00pm	LBC, AB BLOCK, GH BLOCK
		<b>BITM203</b>	<b>Web Development Technologies</b>	<b>200</b>		
		<b>BBAF409</b>	<b>Micro Finance Management</b>	<b>400</b>		
		<b>BBAF411</b>	<b>Financial Modeling</b>	<b>400</b>		
		<b>BBBA407</b>	<b>Management of NGO's</b>	<b>400</b>		
		<b>BBBA409</b>	<b>Project Management</b>	<b>400</b>		
		<b>BMKT411/</b>	<b>International Marketing</b>	<b>400</b>		

THURSDAY 20 <sup>TH</sup> DECEMBER, 2018	MORNING	PBMK401	International Marketing	400	9.00am-12.00pm	LBC, AB BLOCK, GH BLOCK
		BITM407	Management of Info. Tech. Systems & Res.	400		
		PBPR409	Corporate Social Responsibility	400		
		PDBA219	<i>Corporate Governance</i>	200		
		PDPR213	<i>Media Relation</i>	200		
	AFTERNOON	BCPC209	Legal Environment of Business	200	2.00pm-5.00pm	LBC, AB BLOCK, GH BLOCK
		BAAF201	Principles of Accounting I	200		
		BLAW411	Environmental Law I	400		
		PDBA119	<i>Philosophy and Logic</i>	100		
		PDIM107	<i>Programming I</i>	100		
FRIDAY 21 <sup>ST</sup> DECEMBER, 2018	MORNING	BCPC303	Entrepreneurship Development	300	9.00am-12.00pm	LBC, AB BLOCK, GH BLOCK
		BITM305	Automation of Business Processes and Systems	300		
		PBPR307	Non-Governmental Organizations Public Rel.	300		
		BASC305	Time Series and Forecasting	300		
	AFTERNOON	BGEC109/	French Language	100	2.00pm-5.00pm	LBC, AB BLOCK, GH BLOCK
		PBPS105	French Language I	100		
		BASC103	Mathematical Methods I	100	2.00pm-5.00pm	LBC, AB BLOCK, GH BLOCK
		BMKT407/	Financial Information for Marketing	400		

FRIDAY 21 <sup>ST</sup> DECEMBER, 2018	AFTERNOON	PBMK303	Financial Information for Marketing	400		
		BLAW217	Constitutional Law of Ghana I	200		
		BLAW311	Law of Immovable Property I	300		
FRIDAY 21 <sup>ST</sup> DECEMBER, 2018	EVENING	BLAW03	Jurisprudence I	400	5.00pm-8.00pm	LBC, AB BLOCK, GH BLOCK
SATURDAY 22 <sup>ND</sup> DECEMBER, 2018	MORNING	BCPC403	Business Policy and Strategy	400	9.00am-12.00pm	LBC, AB BLOCK, GH BLOCK
		PBBF401	Regulatory and Legal Frmwk of Fin. Institutions I	400		
		PBMK405	Marketing Research	400		
		PBBA415	Management of Small and Medium Scale Ent.	400		
		PBAC403	Taxation II	400		
		PBBS 203	Principles of Accounting	200		
		PBBS 209	Introduction to Environmental Management	200		
	AFTERNOON	PDBA227	Taxation	200	2.00pm-5.00pm	LBC, AB BLOCK, GH BLOCK
		PDBA213	Introduction to Risk Management and Insurance	200		
		PDBA211	Marketing Research	200		
		PDPR209	Public Relations Research Methods	200		
		PDIM201	Essentials of Information Planning	200		
		PBAC307	Auditing I	300		
PBBA301	Introduction to Risk Management and Insurance	300				

<b>SATURDAY</b> <b>22<sup>ND</sup> DECEMBER,</b> <b>2018</b>	<b>AFTERNOON</b>	<b>PBBF307</b>	<i>Investment Fundamentals</i>	<b>300</b>	2.00pm-5.00pm	LBC, AB BLOCK, GH BLOCK
		<b>PBMK305</b>	<i>Services Marketing</i>	<b>300</b>		
		<b>PBBS309</b>	<i>Introduction to Total Quality Management</i>	<b>300</b>		
<b>SUNDAY</b> <b>23<sup>RD</sup> DECEMBER,</b> <b>2018</b>	<b>MORNING</b>	<b>PBBA413</b>	<i>Entrepreneurship &amp; innovation Management</i>	<b>400</b>	9.00am-12.00pm	LBC, AB BLOCK, GH BLOCK
		<b>BBAF309</b>	Introduction to Corporate Finance	<b>300/400</b>		